

## **Position: Mobile and temporary site Health & Safety Coordinator**

### **Candidate profile:**

- **Studies:** University Degree, technical field
- **Experience:** 5 years' experience in a similar role
- **Qualifications:**
  - ✓ H&S Inspector (80 hrs.)
  - ✓ H&S Risk Assessment (min. 180 hrs.) or H&S Master's degree/Doctorate
  - ✓ Fire Prevention & Suppression
  - ✓ H&S Coordinator – execution stage – valid, competence range for at least 500 m<sup>2</sup> project sites
- **Languages:** English language – Independent (B1/B2 level on Cambridge chart), any additional foreign language is an advantage
- **PC skills:** Microsoft Office – good knowledge of Excel & Power Point & Teams platform.
- **Competencies:**
  - ✓ Communication skills
  - ✓ Initiative
  - ✓ Accuracy
  - ✓ Analytical Thinking
  - ✓ Teamwork
  - ✓ People oriented
  - ✓ Result orientation
  - ✓ Decision making
  - ✓ Attention to detail
  - ✓ Well organized
  - ✓ Time management
- **Other requirements:**
  - ✓ Driving license – B category
  - ✓ Flexibility and availability

### **Job responsibilities:**

- Coordinates the implementation of general prevention principles when selecting technical or organizational solutions for planning different stages of works that may be performed simultaneously or sequenced and when estimating the implementation timeframes of those works.
- Coordinates the implementation of necessary measures to ensure all parties involved in the project site are complying with the Health & Safety Coordination Plan of the project site.
- Adapts the H&S Plan and the File for future works, according to the evolution of the project site and any modifications that may appear
- Organizes the cooperation between all parties involved in the project site activities, and coordinates their activities with respect to worker safety, prevention of accidents and professional risks which may affect the health of workers, and worker information.
- Coordinates the activities following a correct compliance with work and safety instructions.
- Takes all measures necessary to ensure only fit for work and properly qualified personnel is allowed on the project site.
- Decides, jointly with the project manager and project site participants and in full compliance with Liberty Galati internal regulations, Health & Safety standards and procedures, all prevention measures to be applied on the project site.
- Monitors and considers all interferences with activities performed within or around the project site.
- Makes joint visits on the project site with project contractors before they issue their own H&S Plan.
- Approves the project contractors H&S Plan.
- Keeps a safe environment for workers during project site execution.
- Continuously inspects the project site to ensure a hazard-free environment.
- Verifies the legal compliance and adequate technical condition of tools and equipment used on the project site.
- Promotes safe practices on the project site.
- implements and enforces safety policies that eliminate the risk of accidents.
- Identifies the sources of occupational hazard and records the preventive measures to be taken to control the risk and protect the participants.
- Specifies the adequate individual protective equipment needed, and verifies if project contractors have taken all necessary measure to train their workers on how to handle tools and equipment properly
- Carries out drills and exercises on managing emergency situations
- Attends project governance and planning meetings and collaborates with project managers in updating risk analysis and special H&S criteria to be considered in technical specifications.
- Continuously monitors all project site safety related documents, updating by themselves or requesting the updating of the Safety App (Cardinal Rules infringement, Safety Event Alerts).

- Participates and provides support in any root cause analysis of safety events occurred on the project site.
- Stays updated with the latest information regarding safety procedures, standards, legislation.
- Is proactive and stays ahead on safety and environmental hazards.