

Position: Capex Cost Control

Candidate profile:

- **Studies:** University Degree Engineering or Economic
- **Experience:** 5 years' experience in a similar role or as Project Manager
- **Qualifications:**
- **Languages:** English language (medium level)
- **PC skills:** Microsoft Office | Microsoft Power Point| Proficiency in Microsoft Excel, MS knowledges would be advantageous
- **Competencies:**
 - ✓ Critical thinking and attention to details
 - ✓ Mathematical skills
 - ✓ Problem solving skills
 - ✓ Result orientation
 - ✓ Time management
 - ✓ Communication skills and Active listening
 - ✓ Teamwork
- **Other requirements:**
 - ✓ Basic Financial Management
 - ✓ Knowledgeable in Total Cost Management Concepts & Terminologies
 - ✓ Knows how to allocate the budget and establish a Cost Baseline

Job responsibilities:

Responsible for verifying projects financial commitments are consistent with Unit financial policies and procedures and ensuring cost management records of budget expenditures, forecasts, and cash flow are maintained for one or generally more projects.

- Maintain cost records for one or more projects.
- Ensure consistency with budget WBS (Work Breakdown structure) allocations.
- Obtain forecasts to complete cash flow projections.
- Provide regular project cost reports to management, including forecast, actual cost and cash flow requirements.

- Anticipate and warn management in case of deviation; propose solutions to mitigate deviations.
- Following project managers' request, within the approved budget, makes SAP codification for services/ equipment/materials & introduction of RN on CAPEX assigned projects.
- Budget planning and reporting of projects; analyze financial performance against budget
- Tracks, analyzes, and controls the costs associated with projects
- Analyze cost report, detect issues, and effectively communicate the project's cost performance, issues/ concerns, & recovery plans to the project team
- Effectively communicate the cost results to the project team members, and make them aware of any budgetary issues or any other cost-related issues that they are facing